

Introduction





Minimal Waste

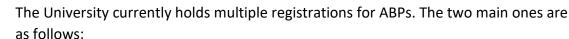




Animal By-Products Registration

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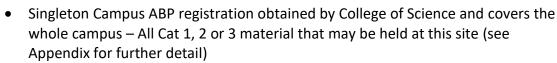


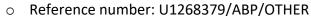
Technical Guidance Note: Animal By-Products (ABPs)

This document outlines the process that Swansea University (SU) staff who wish to work with Animal By-Products (ABPs) must follow in order to correctly register and import ABPs. The guidance contained within this document is in line with British and Welsh legislation and Swansea University procedures. It covers operations within the

Registration and Importing Permits

University at the Singleton and Bay campuses.





- Bay Campus ABP registration obtained by College of Engineering Specific Cat 1 and 3 material that is currently held at this site (see Appendix for further detail)
 - Reference number: U1278467/ABP/OTHER

You may use the associated registration number in your import permit application.

New works not covered by the registrations

If your work is not covered by the current registration for the Campus you operate on, please contact the Biological Safety Officer and Environment Officer for your College.



Sustainable

Travel



Wellbeing and Health

Import permits

If you are importing ABPs you will need to consider the following process:

- Import permits can be obtained from the Animal and Plant Health Authority (APHA)
- Initially, check 'Importing live animals or animal products from non-EU countries: general licences and authorisations' (https://www.gov.uk/guidance/importing-liveanimals-or-animal-products-from-non-eu-countries-general-licences-andauthorisations). This site has a number of general licences that can be used for importing ABPs, however you would not need to get an additional import permit but follow the conditions on the general one. All general licences are available to be downloaded.











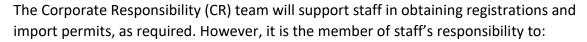




Campuses







If the items you are importing are not listed you will need your own import permit.

https://www.gov.uk/government/publications/animal-products-and-

Environment Officer: there may be special waste disposal required. The

Environment Officers are aware of possible special conditions linked to

o Biological Safety Officer: to ensure they are aware of the work you will be undertaking and advise on the risk assessment and approvals process you

You can get your own import permit by completing form IV58:

pathogens-application-for-import-licence Whilst completing form IV58 please contact your:

ABPs imported from outside the EU.

will need to follow.

- Abide by the restrictions and requirements associated with the registration and
- Ensure that they confirm that their work is aligned to the registration and permit before proceeding or ensure that a suitable permit is received
- Complete any additional documentation associated with University procedures, including 'Biological Risk Assessments





Travel



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Wellbeing and Health



Culture and Community

Additional support

For additional support, you can contact the Scientific Safety Advisor or one of the following:

College	H&S Lead	Environment Officer
College of Science	Lorraine Wild	Hayley Beharrell
College of Engineering	Will Finn-Lewis	Emily Ingram
Swansea University Medical School	Andy Lee	Hayley Beharrell
College of Human and Health Sciences	Gemma McLean / Alison Trace	Hayley Beharrell
CNH	Contact your College specific leads	

Further guidance on working with ABP and abiding by the registration requirements can be found in the Biological Policy Arrangement HSA10126.



TGN002



6 Document Control

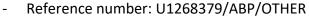
Document control	
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Approved by:	Fiona Abbott / Andy Lee
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Singleton Park Campus



- All Category 1, 2 or 3 material¹
- Research use only
- <1t/week of ABP used/handled
- Registration available on request



Minimal Waste

Bay Campus

- Reference number: U1278467/ABP/OTHER
- Specific Cat 1 and 3 material ¹
- Research use only
- <1t/week of ABP used/handled
- Registration available on request











¹ Category details can be found here https://www.gov.uk/guidance/animal-by-product-categories-site-approval-hygiene-and-disposal#abp-categories-explained